



www.metro-college.com

# Newsletter

Dec. 11, 2017—Jan. 1, 2018

## MC Information

### Late CAPP Completion for Spring 2018

If you must complete a CAPP resume and/or mock interview requirement in order to sign your spring 2018 student agreement, you will need to contact a Student Development Counselor in order to schedule an appointment. Appointment times are limited in December, prior to institutional and winter break closings and will be offered only on Fridays at the MC JCTC-Downtown office Jan. 2—Jan. 19.

Contact a Student Development Counselor now, to schedule an appointment and/or to address any questions or concerns at one of the following locations: JCTC DT – 213-4520; JCTC SW – 213-7376; UofL – 852-2749.

### Complete the 2018-19 FAFSA Now

The 2018-19 FAFSA is now available to complete. Go to [www.fafsa.gov](http://www.fafsa.gov) submit your application today! Keep in mind that you will use 2017 income tax data for this application. Metro College students who have signed at least one student agreement, must have an official and complete FAFSA in order to sign student agreements. Be sure to monitor your Student Self-Service or ULink account to complete additional steps with the Financial Aid office to prevent a delay in signing your agreement.

### Spring 2018 Student Agreement Information

Once you have registered for spring 2018 classes, come into one of the MC campus offices to sign your student agreement. Student agreements must be signed prior to your school's tuition deadline in order to receive tuition deferment.

JCTC Deadline: Jan. 5

UofL Deadline: Jan. 12

Be sure your 2017-18 FAFSA is official and complete with the Financial Aid at your school. Returning MC students with outstanding checklist items will not be able to sign. In addition, returning students must be current with CAPP requirements to sign. Contact a student development counselor for details.

### Do You Know About the MC Online Career Guide Program?

Interested in connecting with industry professionals for career guidance? Whether you're seeking career advancement opportunities at UPS or desire career opportunities outside of UPS, one of the best ways to prepare for your next career goal is to gain insight from industry professionals. Connect with industry professionals in your career field for valuable career advice: Resume Review, LinkedIn Profile Review, and/or Career Portfolio Review. To learn more, log in to your MyMC page at [www.metro-college.com](http://www.metro-college.com) or contact a student development counselor.

### MC Specific Campus Orientation Classes for Spring 2018 at JCTC

Are you planning to take a FYE105 class at JCTC during the spring semester? Then consider the MC-cohort class. This class will help you understand JCTC's resources, academic requirements, and services while providing customized content for MC students. The course at JCTC is offered as an 8-week, hybrid course: part in-person, part online.

FYE105 Class# 85521, Section 55H1, JCTC DT, MTWH 1:25-2:40 p.m., Renecia G. Davis

## Deadlines & Important Dates

### Metro College

Dec. 18—Jan. 1—JCTC MC Offices CLOSED

Dec. 24—Jan. 1—UofL MC Offices CLOSED

Jan. 15—CLOSED for Martin Luther King, JR holiday

### JCTC

Dec. 18 - Jan. 1—Campus CLOSED

Jan. 5—Spring 2018 Tuition Deadline

Jan. 8—Spring 2018 semester begins

Jan. 10—Last day to add without signature

Jan. 12—Last day to add with signature (in-person)

Jan. 14—Last day to add with signature (via email)/Last day to drop at 100% tuition credit without a "W"

Jan. 15—CLOSED for Martin Luther King, JR holiday

### UofL

Dec. 12—Degree Date

Dec. 15—Commencement

Dec. 25—Jan. 1—Campus CLOSED

Jan. 8—Spring 2018 semester begins/Last day of registration.

Jan. 12—Spring 2018 Tuition Deadline/Last day to drop/add with 100% credit

Jan. 15—CLOSED for Martin Luther King, JR holiday

## Check Your MyMC Messages!

Have you logged on to your MyMC Page lately? Did you know we send you messages throughout the year that serve as reminders, provide information, and identify actions you need to take to receive MC benefits?

We encourage you to check your messages at least once a week throughout the year. Now is the time to review your messages to ensure you receive your MC benefits. In addition, if you have any questions about the MC program, school, or work, you can send a student development counselor a message through the "Ask A Counselor" section. The counselors can provide you with the correct information or refer you to the appropriate department or person. Responses will be provided within one business day.



## UofL & JCTC Information

### Warm up Louisville Sock Drive

Donate a pair of new socks for local charities by dropping them off at the West Information Center through **Dec. 14**. Each donation will allow your name to be entered into a drawing for a parking space located at one of the Information Centers for the duration of one month. Donations go to the St. John Center for Homeless men and the Shelter for Women and Children.

### Cards Career Connection Powered by Handshake

Need a career counseling appointment? Looking for a federal work study position, internship, or job? The Career Development Center (CDC) introduces Cards Career Connection powered by Handshake to replace Cards CareerLink. The all-encompassing interactive web platform connects students and alumni with jobs, employers, and CDC staff members. Login today at <https://louisville.edu/career/cards-career-connection>.

### JCTC Parking and Transportation Info

Have you requested your parking pass yet? Parking passes are \$25 each semester and will NOT be covered by your Metropolitan College benefits. You must request the pass on your Self-Service account. Instructions are posted on your MyMC Page.

Also beginning fall 2017, JCTC students, with a valid Student ID, will be able to ride TARC for free!

### Prepare for Institutional Closings: Sign Your Agreement Now!

Due to institutional and holiday closings at JCTC and UofL, time is running out to sign your spring 2018 student agreement by the JCTC Jan. 5 tuition deadline and the UofL Jan. 12 deadline. If you do not have a signed student agreement or have not made payment arrangements with the Bursar's office by Jan. 5 or 12, you may be dropped from your classes and will be responsible for paying late and reimbursement fees.

**All JCTC Campuses will be closed Dec. 18—Jan. 1. UofL will be closed Dec. 25—Jan. 1 for Winter Break. All MC offices will re-open on Tues., Jan. 2.**

### Tell Us About Your Favorite Faculty Member

Submit a fall 2017 Faculty Favorite nomination to tell us who made a difference in your learning this semester. The nomination period closes **Fri., Dec. 15**. Go to <http://louisville.edu/delphi/awards/facultyfavorites/nominate> to complete the online form.

### Finance and Accounting Internship Opportunities at UPS

UPS Finance and Accounting currently has openings for internships. If interested, you will need your most current and updated resume to apply. Contact a Student Development Counselor to ensure your resume is formatted appropriately for these positions. Please keep the following in mind, intern positions are paid positions; the commitment is generally 1 year; and part-time and full-time positions may be available.

To apply, you can go to [upers.com](http://upers.com) and search for career opportunities or you can follow this [link](#), click on UPS internal job site and select Co-op/Intern.

For more direct communication, please reach out to Katina Barbee at 502-359-7869 or [kbarbee@ups.com](mailto:kbarbee@ups.com).

### ULtra News

#### Save the Date

All ULtra students are required to attend a Financial Literacy or Transfer 101 workshop prior to transferring Financial Literacy will be held on **Mon., Feb. 12 from 2:00 p.m.—3:00 p.m.** in the JEC Building, 8th floor Seminar Room. Registration is required. Contact an ULtra advisor for more information.

#### L.E.A.D.

L.E.A.D. stands for Leaders Exploring Advanced Degrees. This series of programs is designed to expose students to the realities of admission to graduate and professional programs at the University of Louisville. Each L.E.A.D. visit usually includes an admissions presentation and tour of facilities. Some programs may include a mock lecture and/or a student panel. Lunch with the program representatives is provided for an informal Q&A session. **All events are held from 10:00 a.m.—1:00 p.m.**

#### Upcoming L.E.A.D. visits:

**Feb. 2**—Engineering

**Feb. 23**—Public Health

**Mar. 30**—Medical/Dental

To register, go to [louisville.edu/ultra/lead](http://louisville.edu/ultra/lead).

**For more information on ULtra services and upcoming events, go to [louisville.edu/ultra](http://louisville.edu/ultra) or call 502-213-4538.**

### Contact Us

#### HR Representatives- UPS:

502-359-2125

#### Available:

Mon.-Fri. 10 p.m. – 3 a.m.

#### UPS Support Staff:

Kim Saylor

Office: 213-4525

[ksaylor@ups.com](mailto:ksaylor@ups.com)

Available: Mon.-Fri. 9 a.m.—5 p.m.

#### Student Development Counselors:

**MC On-campus offices**

**JCTC DT:** 502-213-4520

**JCTC SW:** 502-213-7376

**UofL:** 502-852-2749

#### Available:

Mon./Thurs. 9 a.m.-5 p.m.

Tues./Wed. 9 a.m.-6 p.m.

#### Earn & Learn

EDCOR questions: 1-800-850-5181

HRSC: 1-855-877-4772