



www.metro-college.com

# Newsletter

Jan. 29—Feb. 11, 2018

## MC Information

### Spring 2018 Book Reimbursement Information

The spring 2018 book reimbursement form will be available **Feb. 1– March 15** on your MyMC Page. Once you complete the form, print the summary page and take it, along with your original receipts, to one of the MC Drop Boxes, located at each entrance of the UPS Air Park. All book reimbursement paperwork must be turned in by **midnight on March 15**. Check your MyMC page and your school email account for updates on the status of your paperwork.

### CAPP Completion for Summer/Fall 2018

It is time to complete your CAPP requirements for the summer and fall 2018 semesters. February through April are designated as “on-time” CAPP completion months, where appointments are available at more convenient times throughout the week. Please be aware that appointments for resume and mock interview completion are required at all MC offices.

Log onto your MyMC page and select the requirement that you need to complete for scheduling and completion information.

If you are not sure if you need to complete a CAPP requirement, or you need assistance, contact one of the Student Development Counselors.

**Contact a Student Development Counselor now, to schedule an appointment and/or to address any questions or concerns at one of the following locations:**  
JCTC DT – 213-4520; JCTC SW – 213-7376; UofL – 852-2749.

### Have You Signed Your Spring 2018 Agreement?

You must have a spring agreement signed in order to complete your Book Reimbursement. Tuition deadlines at JCTC and UofL have now passed. If you have not signed your student agreement by now, you may have been dropped from your classes and have incurred additional fees on your account. Student agreements may still be signed up to the semester signing deadline of March 15th for those who were not able to sign by the schools’ tuition deadline.

Log on to your MyMC Page and verify Spring 2018 is listed under the Agreements section. If you do not see your agreement listed, schedule an appointment at the top of your MyMC Page to get your agreement signed and avoid long waits.

**Returning Metro College students, keep in mind if you have any outstanding financial aid issues or CAPP requirements to complete, you will not be able to sign your agreement.**

### Complete the 2018-19 FAFSA Now

Make sure The 2018-19 FAFSA is now available to complete. Go to [www.fafsa.gov](http://www.fafsa.gov) submit your application today! Keep in mind that you will use 2017 income tax data for this application. Metro College students who have signed at least one student agreement, must have an official and complete FAFSA in order to sign student agreements. Be sure to monitor your Student Self-Service or ULink account to complete additional steps with the Financial Aid office to prevent a delay in signing your agreement.

## Deadlines & Important Dates

### Metro College

**Feb. 1**– Spring Book Reimbursement opens

**Feb. 19**– President’s Day Holiday– JCTC-SW Office Closed. JCTC –DT and UL Offices Open

### JCTC

**Feb. 6**– Last day to withdraw and receive 50% refund

**Feb. 9**– Spring 2018 Graduation Application Deadline

**Feb. 19**– Closed for President’s Day Holiday

**March 1**– Summer/Fall 2018 Registration opens

### UofL

**Jan. 29**– Last day to withdraw with 50% tuition credit

**Feb. 1**– Last day to apply for degree

**Feb. 5**– Last day to withdraw with 25% tuition credit

**March 7**– Last day to withdraw

## Check Your MyMC Messages!

Have you logged on to your MyMC Page lately? Did you know we send you messages throughout the year that serve as reminders, provide information, and identify actions you need to take to receive MC benefits?

We encourage you to check your messages at least once a week throughout the year. Now is the time to review your messages to ensure you receive your MC benefits. In addition, if you have any questions about the MC program, school, or work, you can send a student development counselor a message through the “Ask A Counselor” section. The counselors can provide you with the correct information or refer you to the appropriate department or person. Responses will be provided within one business day.



## JCTC Information

### JCTC 2018-2019 Scholarship Opportunities

JCTC offers several scholarship opportunities for new and currently enrolled students. Go to the [JCTC scholarship page](#) for a list of scholarships, eligibility information, and requirements. Submit all completed applications to the Financial Aid Office by March 1, 2018. Any scholarship money can go towards your fees and possibly create a refund.

**Note: Scholarship applicants must complete the FAFSA by the scholarship application deadline.**

### JCTC Pre-Admission Conferences

Certain programs of study at JCTC require prospective students to attend pre-admission conferences to receive important information regarding the program and to submit the application for admission. Visit the [JCTC Programs of Study](#) section to confirm if your planned program of study requires attendance.

#### Pre-Admission Conferences for February:

Feb. 5, 11:00 a.m., HSH 378  
Medical Assisting

Feb. 21, 3:00 p.m. HSH 372A  
Respiratory Care

Feb. 23, 10:00 a.m., HSH B25  
Radiography

Feb. 23, 3:30 p.m., HSH 157  
Physical Therapy

### Mayor's Summer Works Program

If you are between 16-21 years old, you may qualify for the Mayor's Summer Works program. This opportunity will allow you to earn a paycheck while you receive a valuable business experience that could shape your education and career. You might even land a summer job that ties in with what you are already learning at JCTC or UofL. To sign up, visit [www.summerworks.org](http://www.summerworks.org) before May 1. Need help with your resume and/or interview skills? Visit the [CREW Center](#).

### JCTC Spring 2018 Graduation Application

Are you planning to graduate from JCTC at the end of the spring semester? Did you know that you need to complete a graduation application in order to do so? Go to <https://jefferson.kctcs.edu/academics/graduation/> to complete the application by Feb. 9, 2018 and to learn more about graduation.

### ULtra News

#### Save the Date

All ULtra students are required to attend a Financial Literacy or Transfer 101 workshop prior to transferring. Financial Literacy will be held on **Mon., Feb. 12 from 2:00 p.m.—3:00 p.m.** in the JEC Building, 8th floor Seminar Room. Registration is required. Contact an ULtra advisor for more information.

#### L.E.A.D.

L.E.A.D. stands for Leaders Exploring Advanced Degrees. This series of programs is designed to expose students to the realities of admission to graduate and professional programs at the University of Louisville. Each L.E.A.D. visit usually includes an admissions presentation and tour of facilities. Some programs may include a mock lecture and/or a student panel. Lunch with the program representatives is provided for an informal Q&A session. **All events are held from 10:00 a.m.—1:00 p.m. in the Health Science Hall, Community Room (Room 151A).**

#### Upcoming L.E.A.D. visits:

**Feb. 2**—Engineering

**Feb. 23**—Public Health

**Mar. 30**—Medical/Dental

To register, go to [louisville.edu/ultra/lead](http://louisville.edu/ultra/lead).

#### Transfer Day-JCTC-DT Campus

Speak with UofL academic advisors from your major to build your academic plan, learn about additional courses to take before transferring, and get an unofficial transcript evaluation. Bring a copy of your unofficial transcript. Advisors will be available **March 7 from 10:30 a.m.—1:30 p.m.**

#### Parent/Student Information Sessions

Parent and student information sessions cover the JCTC admission process, how to sign up for ULtra, review of services and events, UofL transfer information, housing information, and UofL campus connection. Information sessions are held at the ULtra office on the JCTC Downtown campus, in the Jefferson Education Center, 200 W. Broadway, Ste. 900 from 6:00 p.m.—7:00 p.m. Registration is required and space is limited. **The next session will be held on Feb. 20.** Visit <http://louisville.edu/admissions/apply/transfer/ultra/programs-events/parent-student-info-session> for session dates and further details.

#### Extended Campus Advising Schedule Change

Effective Mon., Jan. 1, 2018, the advising schedule will change for Bullitt, Carrollton, Shelby and Southwest. please visit <http://louisville.edu/admissions/apply/transfer/ultra/contact-office-hours> for specific details.

**For more information on ULtra services and upcoming events, go to [louisville.edu/ultra](http://louisville.edu/ultra) or call 502-213-4538.**



## UofL Information

### Cards Career Connection Powered by Handshake

Need a career counseling appointment? Looking for a federal work study position, internship, or job? The Career Development Center (CDC) introduces Cards Career Connection powered by Handshake to replace Cards CareerLink. The all-encompassing interactive web platform connects students and alumni with jobs, employers, and CDC staff members. Login today at <https://louisville.edu/career/cards-career-connection>.

### UofL Scholarships for 2018-2019

Need some scholarship money? The Student Financial Aid Office has multiple scholarships available. You can actually apply for the Continuing Undergraduate Academic Scholarship directly through ULink under the Student Services tab without writing an essay! This particular scholarship will close March 15th. Check out their website for more opportunities: <http://louisville.edu/financialaid/scholarships>.

### Mayor's Summer Works Program

If you are between 16-21 years old, you may qualify for the Mayor's Summer Works program. This opportunity will allow you to earn a paycheck while you receive a valuable business experience that could shape your education and career. You might even land a summer job that ties in with what you are already learning at JCTC or UofL. To sign up, visit [www.summerworks.org](http://www.summerworks.org) before May 1. Need help with your resume and/or interview skills? Visit the [CREW Center](#).

### UofL Spring 2018 Graduation Application

If you will be completing your degree Spring 2018, you will need to apply for your degree by **Feb. 1**. Go to ULink and click on "Degree Application" under "Application Resources". For additional information regarding the Graduation Ceremony, click on "Commencement" in the same section.

### UofL Summer Research Opportunity Program (SROP)

Looking for a new experience to add to your resume? The SROP provides UofL undergraduate students who would like to know more about graduate-level education at the University, with a 10-week research-intensive experience in a department that offers graduate degrees. Mentors will provide students with individualized research projects. All UofL departments with graduate programs will be supported. Students should, preferably, sophomore or juniors to participate. The deadline to apply is **March 1, 2018**. Go to <http://louisville.edu/research/students/srop/details> for further details.

### UofL REACH Tutoring

Looking for some additional help with some of your classes? Check out the drop-in schedule, workshops, or schedule an appointment on the [REACH website](#). You can also sign up to be a tutor or a mentor and help other students.

### Finance and Accounting Internship Opportunities at UPS

UPS Finance and Accounting currently has openings for internships. If interested, you will need your most current and updated resume to apply. Contact a Student Development Counselor to ensure your resume is formatted appropriately for these positions. Please keep the following in mind, intern positions are paid positions; the commitment is generally 1 year; and part-time and full-time positions may be available.

To apply, you can go to [upsers.com](http://upsers.com) and search for career opportunities or you can follow this [link](#), click on UPS internal job site and select Co-op/Intern.

For more direct communication, please reach out to Katina Barbee at 502-359-7869 or [kbarbee@ups.com](mailto:kbarbee@ups.com).

### Contact Us

**HR Representatives- UPS:**  
502-359-2125

**Available:**  
Mon.-Fri. 10 p.m. – 3 a.m.

### UPS Support Staff:

**Kim Saylor**  
Office: 213-4525  
[ksaylor@ups.com](mailto:ksaylor@ups.com)  
**Available:** Mon.-Fri. 9 a.m.—5 p.m.

### Earn & Learn

EDCOR questions: 1-800-850-5181  
HRSC: 1-855-877-4772

### Student Development Counselors

**MC On-campus offices**  
**JCTC DT:** 502-213-4520  
**JCTC SW:** 502-213-7376  
**UofL:** 502-852-2749

### Available:

Mon./Thurs. 9 a.m.-5 p.m.  
Tues./Wed. 9 a.m.-6 p.m.