

Metropolitan College

MC AGREEMENT CHECKLIST FOR **CURRENT MC PARTICIPANTS**

Through participation in Metropolitan College (MC), eligible students at Jefferson Community and Technical College (JCTC) and the University of Louisville (UofL) are eligible for coverage of full undergraduate tuition at the regular, resident rate for fall, spring, and summer semesters. Metropolitan College is available to eligible, active, part-time, third-shift UPS employees in Next Day Air hub, ramp, and freight at Worldport - Louisville Air District (2265) with shifts that start between 9:00 p.m. and 4:00 a.m. **MC participants must sign separate agreements each semester.** This agreement checklist is for Current UofL and JCTC students who have signed an MC agreement within the past 12 months and intend to continue enrollment at the same institution.

STEPS TO SIGN YOUR NEXT AGREEMENT

- ☐ **Submit and complete all steps of the Free Application for Federal Student Aid (FAFSA).**
 - Participation in MC requires a complete FAFSA every academic year. **File within the first 60 days** that the FAFSA is available, then handle tasks promptly to ensure you can sign an MC agreement on time.
 - Submit the FAFSA at **StudentAid.gov** using code **001999 for UofL** or **006961 for JCTC**, then monitor your ULink or JCTC Student Self Service account for tasks required by your institution's Financial Aid Office.
- ☐ **Register for classes as early as possible!**
 - **JCTC** Meet with an advisor one month before the start of registration. For summer and fall semesters, register for courses on March 1. For spring semester, register on October 1.
 - **UofL** Meet with an advisor two months before UofL Priority Registration. Register for courses on the first day of Priority Registration. (To be eligible for MC Priority Registration for spring, you must have signed your fall agreement by October 15. To be eligible for MC Priority Registration for summer or fall, you must have signed your spring agreement by March 15.)
 - **JCTC / UofL Transfer** MC participants transferring from JCTC to UofL (or from UofL to JCTC) are expected to notify their MC Student Success Counselor before the tuition-deferment agreement deadline. If you have never signed a UofL MC agreement, ask your MC Student Success Counselor to complete a preliminary check of your academic eligibility to utilize MC at UofL. The MC UofL academic eligibility requirement can be met with any one of the following:
 - Cumulative high school GPA of 3.3 (GED 660).
 - Cumulative high school GPA of 3.0 (GED 600) AND a 21 ACT (1060 SAT) composite or Superscore.
 - 60 earned or transferable college credit hours OR an associate degree.If you do not meet the MC UofL Academic Eligibility Requirement, the following options are available:
 - Submit a petition at <https://Forms.Metro-College.com/Petition> requesting approval to receive MC benefits at UofL.
 - Utilize MC at JCTC to earn 60 transferable credit hours or an associate degree, then transfer and utilize MC at UofL.
 - Utilize UPS Earn and Learn while attending UofL, then submit a petition after earning a 2.7 GPA at UofL.
- ☐ **Complete your outstanding MC CAPP requirements.**
 - Log into **MyMC.Metro-College.com** to complete your CAPP requirements within 30 days of signing an agreement.
- ☐ **Sign a new MC agreement every semester via your MyMC page.**
 - To receive MC benefits, participants must sign an agreement every semester. After registering for classes, check your MyMC page to sign your agreement online. See "Important Dates" on page 2 for deadlines.
- ☐ **Pay fees and tuition not eligible for MC by your school's payment due date.**
 - MC participants are expected to pay (or set up a payment plan for) all fees and charges that are not eligible for MC by the institution's payment due date.

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IMPORTANT DATES BY SEMESTER

FALL SPRING SUMMER

Agreement Deadline for GUARANTEED TUITION DEFERMENT (Current Participants)	July 25	Dec. 15	Apr. 25
Agreement Deadline for TUITION REIMBURSEMENT	Oct. 15	March 15	Aug. 1
Work Commitment for Tuition Benefits	Dec. 31	May 31	Sept. 1
Work Commitment Fee Payment Assistance Benefits	Dec. 31	May 31	Not Applicable
Work Commitment for Semester Completion Academic Bonus (Fall and Spring only.) Work Commitment for Graduation Bonus (Requires first agreement Summer 2025 or before.)	Dec. 31	June 30	Sept. 1
Payment of the Tuition Benefit	Feb.- March	Aug.- Sept.	Nov.- Dec.
Payment of Semester Completion Academic Bonus (Fall and Spring only) Payment of Graduation Bonus (Requires first agreement Summer 2025 or before.)	After March 1	After Aug. 15	Oct.- Nov.
Payment of the Fee Payment Assistance Benefit - UofL	After Feb. 10	After June 24	Not Applicable
Payment of the Fee Payment Assistance Benefit - JCTC	After April 30	After Sept. 10	Not Applicable

AFTER SIGNING YOUR AGREEMENT

- ☐ **Planning to transfer in the future? Notify your MC Student Success Counselor!**
 - MC students transferring from JCTC to UofL (or from UofL to JCTC) are expected to notify their Student Success Counselor before the tuition-deferment agreement deadline to confirm eligibility and to request updates to the MC database.
- ☐ **Check your school email account and your MyMC page regularly.**
 - Stay informed about your MC benefits by checking your school email and your MyMC page regularly.
- ☐ **Schedule a meeting with a Wealth Ambassador to learn about High 5 benefits.**
 - MC students have access to unique products through Commonwealth Credit Union (CCU) to build wealth and a future of financial security. Schedule a meeting with a CCU Wealth Ambassador via your MyMC page.

CONTACT US!

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Contact your Student Success Counselor via your MyMC page or call the MC office at 502-852-2749 or 502-213-4520.

UPS Education Programs

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Scan to view the checklist online!

