

MC Aviation Maintenance Technology Program Participant Jefferson Community and Technical College AMT Faculty Reference Form

This reference form is completed by JCTC AMT faculty to provide a professional evaluation of the student named below as part of their participation in the Metropolitan College Aviation Maintenance Technology Pathway. MC AMT students are enrolled in the JCTC Aviation Maintenance Technology program and are concurrently employed part-time at UPS while preparing for careers. This form is used to assess student readiness for entry-level employment in the aviation maintenance industry, with FEAM Aero, an FAA certificated Maintenance, Repair, and Overhaul (MRO) provider.

FERPA Authorization & Release of Information

FERPA Notice: The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, protects the privacy of student education records. The information contained in this form is part of the student's educational record and may not be released without written consent from the student, except as otherwise permitted by law.

Student Consent Statement: By signing below, I, the student identified in this form, voluntarily authorize Jefferson Community and Technical College and the faculty member completing this evaluation to release the information contained herein to Metropolitan College and FEAM Aero for the sole purpose of evaluating my candidacy for the MC AMT Pathway and potential employment with FEAM Aero. I understand that this consent is voluntary and may be revoked in writing at any time, though revocation will not affect disclosures already made.

Student Printed Name:

Student ID Number:

Student Signature:

Date of Authorization:

Student Information

Student Full Name:

Student Last Name:

Student Email Address:

(Expected) Graduation Term:

Evaluating Faculty Information

Faculty First Name:

Faculty Last Name:

Course(s) Taught to Student:

Competency Feedback

Please expand on any rating of 3 or below or provide additional context for ratings of 4–5 that would strengthen this student's candidacy. Written feedback is especially valuable for FEAM Aero's hiring team.

Overall Recommendation

☐ Strongly Recommend	☐ Recommend with Confidence	☐ Recommend with Reservations	☐ Unable to Recommend at This Time
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Faculty Signature

I certify that the information provided in this reference form is accurate and reflects my professional assessment of this student's academic and professional performance based on direct observation. I understand this form will be shared with Metropolitan College and FEAM Aero pursuant to the student's signed FERPA authorization above.

Faculty Signature:

Date:

Printed Name:

Phone:

Email Address:

Faculty Submission Instructions

Submit the completed and signed form as a PDF attachment to Faith Miller, MC Student Success Counselor, faith.miller@kctcs.edu, (502) 213-2698